

**COUNTY COUNCIL OF FREDERICK COUNTY**  
**MEETING MINUTES**  
**Tuesday, June 2, 2020**

Council Members M.C. Keegan-Ayer, President; Michael Blue, Vice-President, Jerry Donald, Kai Hagen, Jessica Fitzwater, Phil Dacey and Steve McKay were present for the meeting.

Also present were Bryon Black, County Attorney; Sarah Ambrosio, Recording Secretary; Lee Redmond and Nancy Lune, Executive Assistants, County Council.

Council President M.C. Keegan-Ayer called the meeting to order at 5:30 p.m. virtually via video conference.

**Opening Statement from Council President M.C. Keegan-Ayer**

Good Evening and welcome to the virtual meeting of the Frederick County Council. Today is Tuesday, June 2, 2020, and today is a legislative day for the County Council.

The Frederick County Council is continuing to conduct all of our meetings on-line during this time. We are all working remotely and will continue to do so until it is safe to return to our normal meeting format.

Our meetings continue to be televised on Frederick County Government Channel 19, on Frederick County Government's website: [www.FrederickCountyMD.Gov/FCGTV](http://www.FrederickCountyMD.Gov/FCGTV), and now because of the efforts of Council and Administration staff, we are using a new software program which creates a portal for the public to watch and participate in our meetings. If you would like to check out this new format, please go to [www.frederickcountymd.gov/councilmeetings](http://www.frederickcountymd.gov/councilmeetings) to watch us.

Through this portal you can watch our meetings live, you can write a comment or leave a voice message which we will be playing live at the appropriate times during our meetings. Additional methods of participation will be available soon. Ultimately, the goal is to allow the usual full public participation in our meetings even while we are meeting virtually.

You may still send us comments via email at ([Councilmembers@frederickcountymd.gov](mailto:Councilmembers@frederickcountymd.gov)), or by calling (301) 600-1135 and leaving a voicemail message. All comments received will be reflected in the minutes by the name of the speaker and the subject.

Also, during these virtual meetings, we will be accepting comments from the public until 5:00 pm on the following business day and all will be included in the minutes.

As a reminder during these virtual meetings, I will periodically stop to allow the members to ask any questions they might have on the issue being discussed...I will call the council members by name to make sure the public is aware of which member has the floor, and how each council member has voted.

As a continued caution to our Council Members – Please be respectful of each other's

**COUNTY COUNCIL OF FREDERICK COUNTY  
MEETING MINUTES  
Tuesday, June 2, 2020**

time and wait to be recognized before you begin to speak. Remember the microphone issue and please limit your questions to one at a time, thereby allowing your colleagues the opportunity to ask questions as well. I will come back around as many times as necessary, to allow all CMs the ability to fully participate in our discussions.

To begin our meeting, the President started with a roll call vote to determine a quorum, since not everyone was visible on the screen. Members present responded “here”. CM Blue, Dacey, Donald, Fitzwater, Hagen, and McKay. The President conducted a roll call of the members. All seven (7) council members responded in the affirmative.

The President then lead a moment of silence to remember those who were working so hard to contain the deadly disease, all those working on the front lines, the doctors, nurses, hospital staff, the emergency responders, the families and friends of those who have been sickened and were fighting for their lives, and unfortunately those who have lost their battle and have died..

The meeting began with a moment of silence followed by the Pledge of Allegiance.

**Action on the Agenda**

*Council Member Michael Blue moved to approve the agenda moving item C, Charter Question Discussion to item G at the end. Council Member Steve McKay seconded the motion that passed 7-0.*

Council Members	Aye	Nay	Absent/ Abstain/ Present
District 1 – Donald	X		
District 2 – McKay	X		
District 4 – Fitzwater	X		
District 5 – Blue	X		
At-large – Dacey	X		
At-large – Hagen	X		
Presiding Officer – Keegan-Ayer	X		

**Public Comment was heard from:**

- Matt Schweitzer
- Dan Hoffman

**Business Items:**

**Budget Adjustments**

J-20-279 – Senior Services Division  
J-20-280 – Senior Services Division  
J-20-281 – Sheriff's Office

**COUNTY COUNCIL OF FREDERICK COUNTY  
MEETING MINUTES  
Tuesday, June 2, 2020**

J-20-283 – Accounting, Finance Division

*Council Member Jessica Fitzwater moved to approve Budget Adjustments J-20-279, J-20-280, J-20-281 and J-20-283 as presented. Council Member Kai Hagen seconded the motion that passed 7-0.*

Council Members	Aye	Nay	Absent/ Abstain/ Present
District 1 – Donald	X		
District 2 – McKay	X		
District 4 – Fitzwater	X		
District 5 – Blue	X		
At-large – Dacey	X		
At-large – Hagen	X		
Presiding Officer – Keegan-Ayer	X		

**Approval of Minutes from May 12, and May 19, 2020 and Closed Session Minutes from May 19, 2020**

*Council Member Steve McKay moved to approve the minutes from May 12, and May 19, 2020 and Closed Session Minutes from May 19, 2020 as presented. Council Member Jessica Fitzwater seconded the motion that passed 7-0.*

Council Members	Aye	Nay	Absent/ Abstain/ Present
District 1 – Donald	X		
District 2 – McKay	X		
District 4 – Fitzwater	X		
District 5 – Blue	X		
At-large – Dacey	X		
At-large – Hagen	X		
Presiding Officer – Keegan-Ayer	X		

**Fall 2019 Cycle of Water and Sewerage Plan Amendments**

Kimberly Golden Brandt, Director, and Tim Goodfellow, Environmental Planner, Livable Frederick Planning and Design Office, Planning and Permitting Division presented information to the Council on the Fall 2019 Cycle of Water and Sewerage

Those that were giving testimony for this issue were sworn in by Council President M.C. Keegan-Ayer.

**COUNTY COUNCIL OF FREDERICK COUNTY**  
**MEETING MINUTES**  
**Tuesday, June 2, 2020**

A public hearing was held, as duly advertised, on the Fall 2019 Cycle Water and Sewer Amendments.

**WS 19-11**

Public comment was heard from:

- None

*Council Member Jerry Donald moved to approve Water and Sewer Case WS 19-11 to reclassify parcel 19, 2.9 acres from W-5/S-5 Dev to W-3/S-3. Council Member Kai Hagen seconded the motion that passed 7-0.*

Council Members	Aye	Nay	Absent/ Abstain/ Present
District 1 – Donald	X		
District 2 – McKay	X		
District 4 – Fitzwater	X		
District 5 – Blue	X		
At-large – Dacey	X		
At-large – Hagen	X		
Presiding Officer – Keegan-Ayer	X		

**WS 19-12**

Public comment was heard from:

- None

*Council Member Steve McKay moved to approve Water and Sewer Case WS 19-12 to reclassify parcel 34, 19 acres from W-4/S-4 Dev to W-3/S-3. Council Member Kai Hagen seconded the motion that passed 7-0.*

Council Members	Aye	Nay	Absent/ Abstain/ Present
District 1 – Donald	X		
District 2 – McKay	X		
District 4 – Fitzwater	X		
District 5 – Blue	X		
At-large – Dacey	X		
At-large – Hagen	X		
Presiding Officer – Keegan-Ayer	X		

**WS 19-13**

**COUNTY COUNCIL OF FREDERICK COUNTY  
MEETING MINUTES  
Tuesday, June 2, 2020**

Public comment was heard from:

- None

*Council Member Steve McKay moved to approve Water and Sewer Case WS 19-13 to reclassify parcel 192, 92 acres from W-5/S-5 Dev to W-3/S-3. Council Member Jessica Fitzwater seconded the motion that passed 7-0.*

Council Members	Aye	Nay	Absent/ Abstain/ Present
District 1 – Donald	X		
District 2 – McKay	X		
District 4 – Fitzwater	X		
District 5 – Blue	X		
At-large – Dacey	X		
At-large – Hagen	X		
Presiding Officer – Keegan-Ayer	X		

**WS 19-14**

Public comment was heard from:

- None

*Council Member Steve McKay moved to approve Water and Sewer Case WS 19-14 to reclassify parcel 46, 14 acres from W-4/S-4 Dev to W-3/S-3. Council Member Jessica Fitzwater seconded the motion that passed 7-0.*

Council Members	Aye	Nay	Absent/ Abstain/ Present
District 1 – Donald	X		
District 2 – McKay	X		
District 4 – Fitzwater	X		
District 5 – Blue	X		
At-large – Dacey	X		
At-large – Hagen	X		
Presiding Officer – Keegan-Ayer	X		

**Surplus Property Declaration - Knowledge Farms Remainder Parcel**

**COUNTY COUNCIL OF FREDERICK COUNTY  
MEETING MINUTES  
Tuesday, June 2, 2020**

Robert Shen, Director Department Head, and Michelle Hurney, Facilities and Property Acquisitions Manager, Department of Engineering and Construction Management, Public Works Division; and Wendy Kearney, Senior Assistant County Attorney, Office of the County Attorney presented information to the Council on the Surplus Property Declaration – Knowledge Farms Remainder Parcel

*Council Member Kai Hagen moved to postpone the Surplus Property Declaration - Knowledge Farms Remainder Parcel for further information until June 16, 2020. Council Member Steve McKay seconded the motion that passed 6-1.*

Council Members	Aye	Nay	Absent/ Abstain/ Present
District 1 – Donald	X		
District 2 – McKay	X		
District 4 – Fitzwater	X		
District 5 – Blue	X		
At-large – Dacey	X		
At-large – Hagen	X		
Presiding Officer – Keegan-Ayer		X	

**Community Development Block Grant Application and Resolution and Request for Public Hearing**

Christine Cambareri Kay, Director, Citizens Services Division and Kelli Goetz, Director of Operations, Citizens Services Division, presented information to the Council on the Community Development Block Grant Application and Resolution and Request for Public Hearing

*Council Member Jessica Fitzwater moved to approve a resolution that authorizes the Division of Citizen Services to submit a CDBG grant application in the amount of \$100,000 and accept CDBG funding to fund public service activities related specifically to COVID-19 prevention, preparation and response for the homeless population in Frederick County if awarded as presented. Council Member Jerry Donald seconded the motion that passed 7-0.*

Council Members	Aye	Nay	Absent/ Abstain/ Present
District 1 – Donald	X		
District 2 – McKay	X		

**COUNTY COUNCIL OF FREDERICK COUNTY  
MEETING MINUTES  
Tuesday, June 2, 2020**

District 4 – Fitzwater	X		
District 5 – Blue	X		
At-large – Dacey	X		
At-large – Hagen	X		
Presiding Officer – Keegan-Ayer	X		

**Community Development Block Grant Round One Application Resolution and Request for Public Hearing**

Christine Cambareri Kay, Director, Citizens Services Division and Kelli Goetz, Director of Operations, Citizens Services Division, presented information to the Council on the Community Development Block Grant Round One Application and Resolution and Request for Public Hearing

*Council Member Jessica Fitzwater moved to approve the resolution that authorizes the Division of Citizen Services to submit a CDBG grant application in the amount of \$1,101,553 and accept CDBG funding to fund public service activities to prevent, prepare for and respond to the coronavirus in Frederick County if awarded as presented. Council Member Kai Hagen seconded the motion that passed 7-0.*

Council Members	Aye	Nay	Absent/ Abstain/ Present
District 1 – Donald	X		
District 2 – McKay	X		
District 4 – Fitzwater	X		
District 5 – Blue	X		
At-large – Dacey	X		
At-large – Hagen	X		
Presiding Officer – Keegan-Ayer	X		

**Charter Questions Discussion**

Council Members discussed the Charter Ballot Questions that would move forward to a public hearing on Tuesday, June 16, 2020.

**Public Comment was heard from:**

- None

**Council Member Comments:**

**COUNTY COUNCIL OF FREDERICK COUNTY  
MEETING MINUTES  
Tuesday, June 2, 2020**

Council Member comments were provided.

**Adjourn**

The meeting adjourned at 9:40 p.m.

---

M.C. Keegan-Ayer, President  
County Council